

LIFELONG LEARNING PROGRAMME / LEONARDO DA VINCI Letter of Intent and general information for Partner Institutions

For eligibility purposes within the Leonardo da Vinci Call 2012, letters of intent from host institutions are requested. Originals of the letters of intent are not obligatory, and copies and faxes will be accepted. In case the proposal is selected, the originals should be provided.

The deadline for the delivery of the letter of intent at the Faculty of Science is the 30th December 2011.

- ⇒ **Partner organisations must provide a letter of intent on their own official paper**
- ⇒ **The letter must not be hand-written**
- ⇒ **It must indicate :**
 - The title of the proposal / project;
 - Reference to the Leonardo da Vinci Programme;
 - A brief description of the partner's role;
 - The letter must also bear the name of the designated supervisor, function at the institutions and contacts.
- ⇒ **It must bear :**
 - The date;
 - The signature of an authorized person and her/his position within the organization.

What is the Leonardo da Vinci Programme:

Part of the European Commission's [Lifelong Learning Programme](#), the Leonardo da Vinci Programme funds many different types of activities of varying scales. These include 'mobility' initiatives enabling people to train in another country.

There are various types of "Mobility" including the "[People in the labour market](#)" ("PLM") actions. These actions enable people after graduation in vocational training or higher education to have a work-related training abroad in order to improve their employment potential.

For more information about Lifelong Learning Programme / Leonardo da Vinci Programme and complete application form please see:

http://ec.europa.eu/education/leonardo-da-vinci/doc1029_en.htm

Financial Support: in case the application of the Faculty of Science of the University of Lisbon to the Leonardo da Vinci Programme is selected, the trainees with approved projects will get a grant to help cover the travel and subsistence costs (including insurance).

Please contact us directly for any doubt concerning this partnership:

International Relations Office
Faculdade de Ciências da Universidade de Lisboa
Edif. C5, sala 5.3.04
Campo Grande 1749-016 - Lisboa, Portugal
Tel.: +351 21 750 04 43; Fax: +351 21 750 01 62
E-mail: geri@fc.ul.pt
<http://www.fc.ul.pt>